

Certificate Course Skill development on different languages and
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| Navin Rahman | 9883426510 | navinrahman08@gmail.com | 3rd Sem |
| Sharmista Bhatta | 8101045330 | Sharmisthabhatta9@gmail.com | 2nd Sem (Hist Hon) |
| Sudeshna Mahata | 9932303496 | Sudeshnamahata79@gmail.com | (Hist Hon) |
| Nandita Mahata | 8637339254 | nanditamahata31@gmail.com | 2nd Sem |
| Alosha Rayak | 9907599139 | anamikarajak932@gmail.com | 2nd Sem (Hist Hon) |
| Priyanka Singh | 8918935189 | Priyanka Singh 891893@gmail.com | 2nd Sem (H) |
| Kammarakhatun | 6295004163 | kammarakhatun2003@gmail.com | 2nd Sem (H) |
| Tanu Lohar | 8167398103 | tanulohar31@gmail.com | 2nd Sem (Hist Hon) |
| Sk. Sahil | 8327344483 | | 6th Sem) B.A Gen |
| Sommai dey | 8710034275 | deysommai@gmail.com | 2nd Sem |
| Supriya Saren | 9800504717 | supriyasaren@gmail.com | 2nd sem |
| Anup Kumar Murm | 9729361793 | Anupkumarurm@gmail.com | 2nd. |
| Manisha Maji | 7699812377 | manishamaji,2004@gmail.com | 2nd |
| Anannya Ghosh | 7699694269 | ananya.ghosh81@gmail.com | 2nd |
| Sanjana Gupta | 9339964093 | Sg7836588@gmail.com | 4sem |
| Ankita Dharma | 7501562859 | sumitroy750156@gmail.com | 2nd |
| Arunima Mandal | 9932624078 | angarusimad@gmail.com | 2nd |
| Soumadip Ghosh | 9339941058 | Soumadipghosh9@gmail.com | B.A Gen (3rd) BA Gen |
| Ashraja Singha | | | |
| Gourav Kumar Khatrik | | | |
| Janmenjoy Chakraborty | 9733353424 | Janmenjoy CA@gmail.com | 2nd Sem |
| Deep Chakraborty | 80058306 | chakraborty motilal56@gmail.com | 2nd Sem |
| Pomnath Das | 7869053647 | Somnath Das 22032009@gmail.com | 2nd Sem |
| Susmita Sing | 9339831803 | Susmita Sing87@gmail.com | (2nd) |
| Bitika Ghosh | 8327825450 | panjitroy4416@gmail.com | (3rd) Sem |
| Sudip Ghosh | 8927203967 | sudipghosh71@gmail.com | (3rd) Sem |
| Sukumar Rui Das | 8768871767 | nakulnoidas1234@gmail.com | B.A Gen |
| Manashi Patra | 8145252329 | manashipatra8@gmail.com | B.A. Gen |
| Kudam Dey | 9883001271 | kd131621@gmail.com | B.A. Gen |
| Rishu Yadav | 8927675337 | sajaranyadav kgp@gmail.com | 4th (Hon) |
| Preeti Kumari Singh | 7501005969 | Singh preetikumari761@gmail.com | |
| Prakash Jana | 8509507420 | Prakashjana@gmail.com | |



KHARAGPUR COLLEGE KHARAGPUR

ESTD. : 1949

P.O.– Inda, Kharagpur, Municipality– Kharagpur, Sub-Division– Kharagpur,
P.S.– Kharagpur (T), Dist.– Paschim Medinipur, West Bengal, PIN– 721305.

Geo-tagged photos of certificate course on Skill Development on Different Languages and Computer Knowledge from 23.05.2023 to 02.06.2023



ATTESTED

Principal
Kharagpur College

KHARAGPUR COLLEGE
NOTICE

Date: 13/05 /2023

Certificate course on
SKILL DEVELOPMENT ON DIFFERENT
LANGUAGES AND COMPUTER KNOWLEDGE

Organized by Kharagpur College (Morning Shift)
Date of Commencement: 23.05.2023 Duration 30 Hours

Syllabus for language skill development :

Theory

- 1) Assigning to critical thinking.
- 2) Reading of text books .
- 3) The basics of writing skills.
- 4) Developing communication skills .
- 5) Developing the listening skills.
- 6) Computer learning.
- 7) Organising Exercise : remembering, understanding , analysing and creating.

Practical

MS WORD : Basics of MS Word, Typing the text, Alignment of text, Text Formatting and saving file, Working with Objects, Header & Footers

MS EXCEL: Introduction to Excel, Formatting excel workbook, perform calculations with functions, sort and filter, plotting 2D and 3D graphs

MS POWERPOINT : Setting up PowerPoint environment, creating slides and applying themes, working with bullets, and numbering, working with objects etc.

DATA COMMUNICATIONS: Basics of Email, Drop box etc.

Co-ordinator : Dr.Sukla Saha Mandal, & Prof. Tirtharaj Biswas

| DATE | Speakers | TOPIC |
|------------|--|--|
| 23.05.2023 | Dr. Bidyut Samanta Principal, Kharagpur College | Keynote Speech |
| 24.05.2023 | Dr.Sukla Mandal Saha | Introductory Speech |
| 25.05.2023 | Dr.Pankaj Saha | Assigning to critical thinking. |
| 26.05.2023 | Dr. Jagmohan Achariya | Reading of text books . |
| 27.05.2023 | Prof. Indranil Mahapatra | Development of communication skills . |
| 29/05/2023 | Dr. Chandan Mandal, SACT | Sanskrit Grammar and Enhance writing skill in Sanskrit |
| 30.05.2023 | Dr. Somnath Mahato | Perticipation Hindi student for translator into Hindi to |
| 31.05.2023 | Dr Rajeev Kumar Rawat Senior Hindi Officer IIT Kharagpur | Developing communication skills in Hindi Language & Organizing Exercise : remembering, understanding , analysing and creating. |
| | Prof. Tirtharaj Biswas, SACT | Developing the concept of writing skills and enhancing writing skills. |

| | | |
|-----------|--------------------------|--|
| 1.06.2023 | Prof. Malay De | Writing skill in grammatical perspective |
| 2.06.2023 | Sri Sagnik Das , Student | Public speaking |
| 05/06/23 | | Computer Practical Class. |
| 06/06/23 | | |
| 07/06/23 | | |

Dr. Sukla Mandal Saha
In - charge Morning shift
Kharagpur College



ATTESTED

Principal
Kharagpur College

**Examination Paper for
Certificate course on
SKILL DEVELOPMENT ON DIFFERENT LANGUAGES AND
COMPUTER KNOWLEDGE**

Total Marks – 10

Answer any Ten Questions.

Time : 30 Minuit's

Question no. 1. What is meant by critical thinking in language development skills?

- a. Criticizing a classmate's language
- b. Criticize someone who is guilty of using bad language for a situation
- c. To make an overall assessment of a situation on the basis of available information and facts
- d. Criticizing oneself by blaming one's own language.

Question no. 2. Which of the following is not an essential part of language skill development?

- a. Comprehension and expression
- b. Learn by heart and repetition
- c. Understanding and thinking
- d. Reading language literature of reputed level

Question No. 3. There are four skills of language development including listening skills, recital skills, reading skills. Choose the fourth skill from the options given below.

- a. Writing skills
- b. Journalistic skills
- c. Study skills
- d. Thinking skills

Question No. 4. Translation is a helpful tool for language skill development and getting employment opportunities in the field of language. Latest information technology has developed many software programs in the field of inter-language translation. Which of the following is not related to translation software?

- a. Mantra
- b. Kanthasth
- c. Microsoft Bing
- d. Cad Cam

Question No. 5. Unicode system on computers has given new dimensions to language skill development. Which keyboard has been accepted as a standard for writing Indian languages in their script directly on the computer?

- a. In script
- b. Phonetic
- c. Remington
- d. Godrej

৬/ L S R W কি?

৭/ লিখন প্রক্রিয়ার ধাপগুলি কি কি?

৮/ বিচ্যুতি কি?

৯/ জটিল বাক্য একটি উদাহরণ দাও।

১০/ লিখন দক্ষতা বৃদ্ধির দুটি উপায় লেখ.

১১/ সংহিতা সংজ্ঞা বিনিয়কম সূত্রম অস্তি কথাটির অর্থ কি?

১২/ কেন সূত্রেণ 'নদী' সংজ্ঞা দাও।

১৩/ সংস্কৃতে কারক কয়প্রকার ও কি কি?

১৪/পিতরৌ ইত্যএক: সমাস : কথাটির অর্থ কি?

১৫/ ব্যাকরণগত বিচ্যুতি কি?

opportunities in the field of language. Latest information technology has developed many software programs in the field of inter-language translation. Which of the following is not related to translation software?

- a. Mantra
- b. Kanthasth
- c. Microsoft Bing
- ✓ d. Cad Cam

Question No. 5. Unicode system on computers has given new dimensions to language skill development. Which keyboard has been accepted as a standard for writing Indian languages in their script directly on the computer?

- a. In script
- ✓ b. Phonetic
- c. Remington
- d. Godrej

৬/ LSRW কি?
LISTNING

SPEAKING, READING, WRITING

৭/ কিখন প্রক্রিয়ার ধাপগুলি কি কি?

৮/ কিছুকি কি?

৯/ জটিল বাক্যের একটি উদাহরণ দাও।

10
10

Examination Paper for
Certificate course on
SKILL DEVELOPMENT ON DIFFERENT LANGUAGES AND
COMPUTER KNOWLEDGE

Name Honey Gupta College roll No 203

Total Marks – 10
Time : 30 Minuit's

Answer any Ten Questions.

Question no. 1. What is meant by critical thinking in language development skills?

- a. Criticizing a classmate's language
- b. Criticize someone who is guilty of using bad language for a situation
- c. To make an overall assessment of a situation on the basis of available information and facts
- d. Criticizing oneself by blaming one's own language.

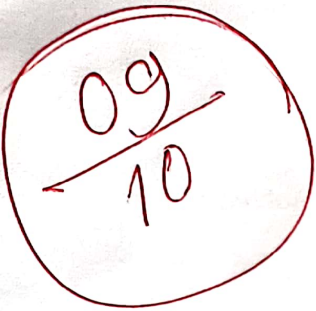
Question no. 2. Which of the following is not an essential part of language skill development?

- a. Comprehension and expression
- b. Learn by heart and repetition
- c. Understanding and thinking
- d. Reading language literature of reputed level

Question No. 3. There are four skills of language development including listening skills, recital skills, reading skills. Choose the fourth skill from the options given below.

- a. Writing skills
- b. Journalistic skills
- c. Study skills
- d. Thinking skills

Question No. 4. Translation is a helpful tool for language skill development and getting employment



Examination Paper for
Certificate course on

**SKILL DEVELOPMENT ON DIFFERENT LANGUAGES AND
COMPUTER KNOWLEDGE**

Name Kumabi Muskan College roll No 018

Total Marks – 10
Time : 30 Minuit's

Answer any Ten Questions.

Question no. 1. What is meant by critical thinking in language development skills?

- a. Criticizing a classmate's language
- b. Criticize someone who is guilty of using bad language for a situation
- c. To make an overall assessment of a situation on the basis of available information and facts
- d. Criticizing oneself by blaming one's own language.

Question no. 2. Which of the following is not an essential part of language skill development?

- a. Comprehension and expression
- b. Learn by heart and repetition
- c. Understanding and thinking
- d. Reading language literature of reputed level

Question No. 3. There are four skills of language development including listening skills, recital skills, reading skills. Choose the fourth skill from the options given below,

- a. Writing skills
- b. Journalistic skills
- c. Study skills
- d. Thinking skills

Question No. 4. Translation is a helpful tool for language skill development and getting employment

10/ . संहिता- संज्ञा-विधायकम् सूत्रम् अस्ति -

- ✓ (A) परः सन्निकर्षः संहिता
- (B) संहितायाम्
- (C) स्वरितात् संहितायाम् मुदात्तानाम्
- (D) तयोर्वावचि संहितायाम्

11/ केन सूत्रेण 'नदी' संज्ञा -

- (A) आप्नद्याः
- (B) अम्बार्थनद्योर्ह्रस्वः
- ✓ (C) यू स्त्र्याख्यौ नदी
- (D) नद्यृतश्च

12/ ध्रुवमपाये-

- (A) सम्प्रदानम्
- (B) अधिकरणम्
- (C) करणम्
- ✓ (D) अपादानम्

13/ 'पितरौ' इत्यत्र कः समासः ?

- ✓ (A) एकशेषद्वन्द्वः
- (B) द्विगुः
- (C) कर्मधारयः
- (D) अव्ययीभावः

opportunities in the field of language. Latest information technology has developed many software programs in the field of inter-language translation. Which of the following is not related to translation software?

- a. Mantra
- b. Kanthasth
- c. Microsoft Bing
- d. Cad Cam

Question No. 5. Unicode system on computers has given new dimensions to language skill development. Which keyboard has been accepted as a standard for writing Indian languages in their script directly on the computer?

- a. In script
- b. Phonetic
- c. Remington
- d. Godrej

৬/ L S R W কি?

Listening,

speaking,

Reading,

writing.

৭/ কিখন প্রক্রিয়ার ধাপগুলি কি কি?

৮/ কিছকি কি?

৯/ জটিল বাক্যের একটি উদাহরণ দাও।

10/ . संहिता- संज्ञा-विधायकम् सूत्रम् अस्ति -

- (A) परः सन्निकर्षः संहिता
- (B) संहितायाम्
- (C) स्वरितात् संहितायाम् मुदात्तानाम्
- (D) तयोर्व्यावचि संहितायाम्

11/ केन सूत्रेण 'नदी' संज्ञा -

- (A) आप्नदयाः
- (B) अम्बार्थनदयोर्ह्रस्वः
- (C) यू स्त्र्याख्यौ नदी
- (D) नद्यृतश्च

12/ ध्रुवमपाये-

- (A) सम्प्रदानम्
- (B) अधिकरणम्
- (C) करणम्
- (D) अपादानम्

13/ 'पितरौ' इत्यत्र कः समासः ?

- (A) एकशेषद्वन्द्वः
- (B) द्विगुः
- (C) कर्मधारयः
- (D) अव्ययीभावः

08
10

Examination Paper for
Certificate course on
**SKILL DEVELOPMENT-ON DIFFERENT LANGUAGES AND
COMPUTER KNOWLEDGE**

Name Smeha sharma College roll No 33

Answer any Ten Questions.

Total Marks – 10
Time : 30 Minuit's

Question no. 1. What is meant by critical thinking in language development skills?

- a. Criticizing a classmate's language
- b. Criticize someone who is guilty of using bad language for a situation
- c. To make an overall assessment of a situation on the basis of available information and facts
- d. Criticizing oneself by blaming one's own language.

Question no. 2. Which of the following is not an essential part of language skill development?

- a. Comprehension and expression
- b. Learn by heart and repetition
- c. Understanding and thinking
- d. Reading language literature of reputed level

Question No. 3. There are four skills of language development including listening skills, recital skills, reading skills. Choose the fourth skill from the options given below.

- a. Writing skills
- b. Journalistic skills
- c. Study skills
- d. Thinking skills

Question No. 4. Translation is a helpful tool for language skill development and getting employment

opportunities in the field of language. Latest information technology has developed many software programs in the field of inter-language translation. Which of the following is not related to translation software?

- a. Mantra
- b. Kanthasth
- c. Microsoft Bing
- d. Cad Cam

Question No. 5. Unicode system on computers has given new dimensions to language skill development. Which keyboard has been accepted as a standard for writing Indian languages in their script directly on the computer?

- a. In script
- b. Phonetic
- c. Remington
- d. Godrej

৬/ L S R W কি?

LISTING, SPEAKING, READING, WRITING

৭/ কখন প্রক্রিয়ার ধাপগুলি কি কি?

৮/ কিছুকি কি?

৯/ জটিল বাক্যের একটি উদাহরণ দাও।

যদি হঠাৎ ২২ গাছের মাটি শুষ্ক হয়।

10/ . संहिता- संज्ञा-विधायकम् सूत्रम् अस्ति -

- (A) परः सन्निकर्षः संहिता
- (B) संहितायाम्
- (C) स्वरितात् संहितायाम् मुदात्तानाम्
- (D) तयोर्वावचि संहितायाम्

11/ केन सूत्रेण 'नदी' संज्ञा -

- (A) आप्नद्याः
- (B) अम्बार्थनदयोर्ह्रस्वः
- (C) यू स्त्र्याख्यौ नदी
- (D) नद्यृतश्च

12/ ध्रुवमपाये-

- (A) सम्प्रदानम्
- (B) अधिकरणम्
- (C) करणम्
- (D) अपादानम्

13/ 'पितरौ' इत्यत्र कः समासः ?

- (A) एकशेषद्वन्द्वः
- (B) द्विगुः
- (C) कर्मधारयः
- (D) अव्ययीभावः

08
10

Examination Paper for
Certificate course on
SKILL DEVELOPMENT ON DIFFERENT LANGUAGES AND
COMPUTER KNOWLEDGE

Name U SHA MAHANADA College roll No 526

Total Marks – 10
Time : 30 Minuit's

Answer any Ten Questions.

Question no. 1. What is meant by critical thinking in language development skills?

- a. Criticizing a classmate's language
- b. Criticize someone who is guilty of using bad language for a situation
- c. To make an overall assessment of a situation on the basis of available information and facts
- d. Criticizing oneself by blaming one's own language.

Question no. 2. Which of the following is not an essential part of language skill development?

- a. Comprehension and expression
- b. Learn by heart and repetition
- c. Understanding and thinking
- d. Reading language literature of reputed level

Question No. 3. There are four skills of language development including listening skills, recital skills, reading skills. Choose the fourth skill from the options given below.

- a. Writing skills
- b. Journalistic skills
- c. Study skills
- d. Thinking skills

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opportunities in the field of language. Latest information technology has developed many software programs in the field of inter-language translation. Which of the following is not related to translation software?

- a. Mantra
- b. Kanthasth
- c. Microsoft Bing
- d. Cad Cam

Question No. 5. Unicode system on computers has given new dimensions to language skill development. Which keyboard has been accepted as a standard for writing Indian languages in their script directly on the computer?

- a. In script
- b. Phonetic
- c. Remington
- d. Godrej

৬/ L S R W কি?

Listening, Speaking, Reading, Writing.

৭/ কিখন প্রক্রিয়ার ধাপগুলি কি কি?

৮/ কিছুকি কি?

৯/ জটিল বাক্যের একটি উদাহরণ দাও।

যদি আর্য হার্ষ তে ভূমি আসবে।

10/ . संहिता- संज्ञा-विधायकम् सूत्रम् अस्ति -

✓(A) परः सन्निकर्षः संहिता

(B) संहितायाम्

(C) स्वरितात् संहितायाम् मुदात्तानाम् ✓

(D) तयोर्वावचि संहितायाम्

11/ केन सूत्रेण 'नदी' संज्ञा -

(A) आप्नदयाः

(B) अम्बार्थनदयोर्ह्रस्वः ✓

✓(C) यू स्त्र्याख्यौ नदी

(D) नद्यृतश्च

12/ ध्रुवमपाये-

(A) सम्प्रदानम्

(B) अधिकरणम् ✓

(C) करणम्

✓(D) अपादानम्

13/ 'पितरौ' इत्यत्र कः समासः ?

✓(A) एकशेषद्वन्द्वः

(B) द्विगुः ✓

(C) कर्मधारयः

(D) अव्ययीभावः

05
10

Examination Paper for
Certificate course on
**SKILL DEVELOPMENT ON DIFFERENT LANGUAGES AND
COMPUTER KNOWLEDGE**

Name Arunima Mandal College roll No 11

Total Marks – 10
Time : 30 Minuit's

Answer any Ten Questions.

Question no. 1. What is meant by critical thinking in language development skills?

- a. Criticizing a classmate's language
- b. Criticize someone who is guilty of using bad language for a situation
- c. To make an overall assessment of a situation on the basis of available information and facts
- d. Criticizing oneself by blaming one's own language.

Question no. 2. Which of the following is not an essential part of language skill development?

- a. Comprehension and expression
- b. Learn by heart and repetition
- c. Understanding and thinking
- d. Reading language literature of reputed level

Question No. 3. There are four skills of language development including listening skills, recital skills, reading skills. Choose the fourth skill from the options given below.

- a. Writing skills
- b. Journalistic skills
- c. Study skills
- d. Thinking skills

Question No. 4. Translation is a helpful tool for language skill development and getting employment

opportunities in the field of language. Latest information technology has developed many software programs in the field of inter-language translation. Which of the following is not related to translation software?

- a. Mantra
- b. Kanthasth
- c. Microsoft Bing
- d. Cad Cam

Question No. 5. Unicode system on computers has given new dimensions to language skill development. Which keyboard has been accepted as a standard for writing Indian languages in their script directly on the computer?

- a. In script
- b. Phonetic
- c. Remington
- d. Godrej

৬/ L S R W কি?

৭/ কিখন প্রক্রিয়ার ধাপগুলি কি কি?

৮/ কিছ্যকি কি?

৯/ জটিল বাক্যের একটি উদাহরণ দাও।

মন্দির জায়গার জেখানে মাঝার কথা ছিলনা, শুধু জায়গি প্রহিনাম।

10/ . संहिता- संज्ञा-विधायकम् सूत्रम् अस्ति -

- (A) परः सन्निकर्षः संहिता
- (B) संहितायाम्
- ✓(C) स्वरितात् संहितायाम् मुदात्तानाम्
- (D) तयोर्वावचि संहितायाम्

11/ केन सूत्रेण 'नदी' संज्ञा -

- (A) आपनद्याः
- (B) अम्बार्थनद्योर्ह्रस्वः
- (C) यू स्त्र्याख्यौ नदी
- (D) नद्यृतश्च

12/ ध्रुवमपाये-

- (A) सम्प्रदानम्
- (B) अधिकरणम्
- (C) करणम्
- ✓(D) अपादानम्

13/ 'पितरौ' इत्यत्र कः समासः ?

- ✓(A) एकशेषद्वन्द्वः
- (B) द्विगुः
- (C) कर्मधारयः
- (D) अव्ययीभावः

St. No. : KGP/2023/05/305

Kharagpur College



Usha Mahananda (2nd Semester)

This is to certify that.....

has successfully completed **10 Days (30 Hours)**.....

Certificate Course in **Skill Development on Different Languages
and Computer Knowledge**.....

held between **23-May-2023** and **02-June-2023** organized by.....

Kharagpur College (Morning Shift)

Kharagpur College, Kharagpur, Paschim Medinipur, West Bengal.

**Co-ordinator
(Kharagpur College)**

**Principal
(Kharagpur College)**

St. No. : KGP/2023/05/247

Kharagpur College



This is to certify that..... **Sneha Sharma (2nd Semester)**

has successfully completed **10 Days (30 Hours)**.....

Certificate Course in **Skill Development on Different Languages
and Computer Knowledge**.....

held between **23-May-2023** and **02-June-2023** organized by.....

Kharagpur College (Morning Shift)

Kharagpur College, Kharagpur, Paschim Medinipur, West Bengal.

**Co-ordinator
(Kharagpur College)**

**Principal
(Kharagpur College)**

St. No. : KGP/2023/05/103

Kharagpur College



This is to certify that **Kumari Muskan (4th semester)**

has successfully completed **10 Days (30 Hours)**

Certificate Course in **Skill Development on Different Languages
and Computer Knowledge**

held between **23-May-2023** and **02-June-2023** organized by

Kharagpur College (Morning Shift)

Kharagpur College, Kharagpur, Paschim Medinipur, West Bengal.

**Co-ordinator
(Kharagpur College)**

**Principal
(Kharagpur College)**

St. No. : KGP/2023/05/074

Kharagpur College



This is to certify that **Honey Gupta (2nd Semester)**

has successfully completed **10 Days (30 Hours)**

Certificate Course in **Skill Development on Different Languages
and Computer Knowledge**

held between **23-May-2023** and **02-June-2023** organized by

Kharagpur College (Morning Shift)

Kharagpur College, Kharagpur, Paschim Medinipur, West Bengal.



**Co-ordinator
(Kharagpur College)**



**Principal
(Kharagpur College)**

St. No. : KGP/2023/05/036

Kharagpur College



Arunima Mandal (2nd Semester)

This is to certify that.....

has successfully completed **10 Days (30 Hours)**.....

Certificate Course in **Skill Development on Different Languages
and Computer Knowledge**.....

held between **23-May-2023** and **02-June-2023** organized by.....

Kharagpur College (Morning Shift)

Kharagpur College, Kharagpur, Paschim Medinipur, West Bengal.

**Co-ordinator
(Kharagpur College)**

**Principal
(Kharagpur College)**